1. CALL TO ORDER by Secretary Hubbard at 5:00 p.m.

2. ROLL CALL:

   Present: Thomas Hubbard, Secretary
   Dale E. LaCasella
   David Tuck
   Gwendolyn McMullins

   Absent: David Datz, President – excused absence

   Staff: Barbara J. Pearson
   Roberta Lauderdale
   Robert Housley
   Heather Firchow
   Lucy Molina
   Edwin Malonzo

   Guests: Sean Finley
   Prakash Shrivastava
   Linda Bates

3. ADOPTION OF AGENDA

   Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

   It was Moved (LaCasella), Second (Hubbard) to Adopt the Agenda as presented.

   PASSED

4. PUBLIC COMMUNICATION

   Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

   None.

5. ADJOURN TO CLOSED SESSION at 5:05 p.m.

   The Board of Trustees may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section 54960, et. seq.) for the purposes of discussing matters covered under Government Code Section 54957 (Personnel) and Government Code Section 54956.9 (Potential Litigation)

   a) BOARD INTERVIEW OF FINALISTS FOR FINANCE DIRECTOR POSITION

6. ADJOURNMENT OF CLOSED SESSION at 5:31 p.m.

7. RETURN TO REGULAR MEETING - REPORTABLE ITEMS FROM CLOSED SESSION

   Interviews conducted during Closed Session.
8. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

None.

9. FINANCIAL REPORTS

a) Altadena Library District for month of August 2011

Received for file.

10. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under “Items removed from the Consent Calendar”. The entire remaining Consent Calendar is then voted upon by roll call under one motion.

It was Moved (LaCasella), Second (Tuck) to Adopt the Consent Calendar as presented.
PASSED

a) APPROVAL OF MINUTES -Regular meeting held August 22, 2011

b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS

c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN’S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

11. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

12. OLD BUSINESS

a) REVIEW AND APPROVAL OF REQUEST FOR PROPOSAL FOR THE BOB LUCAS BRANCH LIBRARY INTERIOR/EXTERIOR IMPROVEMENTS TO ACHIEVE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE AND AUTHORIZATION TO ADVERTISE

It was Moved (Tuck), Second (Hubbard) to Approve the Request for Proposal for the Bob Lucas Branch Library Interior/Exterior Improvements to achieve Americans with Disabilities Act (ADA) Compliance and Authorization to Advertise

PASSED

b) ACCEPTANCE OF $31,000 DONATION FROM THE FRIENDS OF ALTADENA PUBLIC LIBRARY AND AUTHORIZATION TO EXPEND FUNDS IN ACCORDANCE WITH STIPULATED GIFT PURPOSES

It was Moved (McMullins), Second (Tuck) to Accept the $31,000 Donation from the Friends of the Altadena Public Library and Authorization to Expend Funds in accordance with Stipulated Gift Purposes. The Board instructed Staff to prepare a letter of appreciation to the Friends.
PASSED
c) LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK NOTIFICATION PURSUANT TO SECTION 10515 OF THE ELECTIONS CODE, NO ELECTION WILL BE HELD, THE BOARD OF SUPERVISORS WILL APOINT THE PERSONS NOMINATED TO SUCH OFFICE

Received for file.

(1) REVIEW AND ADOPTION OF RESOLUTION NO. 20119 – ELECTION NOT BE HELD FOR OFFICE OF BOARD OF TRUSTEES FOR THE FULL TERM ENDING DECEMBER 4, 2015

It was Moved (Hubbard), Second (LaCasella) to Adopt Resolution No. 20119 – Election not be held for Office of Board of Trustees for the Full Term Ending December 4, 2015.

PASSED

13. NEW BUSINESS

a) APPROVAL OF DISTRICT’S PARTICIPATION IN THE 2011 READ FOR THE RECORD (RFTR) CAMPAIGN – A NATIONWIDE LITERACY AWARENESS EVENT ON OCTOBER 6, 2011

It was Moved (LaCasella), Second (Tuck) to Approve the District’s Participation in the 2011 Read for the record (RFTR) Campaign – a Nationwide Literacy Awareness event on October 6, 2011.

PASSED

b) REVIEW AND APPROVAL OF TRANSFER OF $39,757 FROM FY 2011/12 OPERATING BUDGET TRUSTEE ELECTION RESERVE OUT ACCOUNT TO OPERATING BUDGET FOR PURCHASE OF DOMAIN SERVER, ADA COMPLIANT LITERACY STAFF TUTORING FURNITURE AND, STEEL BOOK STACK; AND DISTRIBUTION OF MODEST STIPENDS FOR REGULAR AND PART-TIME STAFF

It was Moved (McMullins), Second (Tuck) to Approve the Transfer of $39,757 from the FY2011/12 Operating Budget Trustee Election Reserve Out Account to Operating Budget for Purchase of Domain Server, ADA Compliant Literacy Staff Tutoring Furniture and Steel Book Stack

PASSED

It was Moved (Hubbard), Second (McMullins) to Approve Distribution of Modest Stipend for Regular/Full Time ($1,000) and Part-Time ($350) Staff; taxes to be paid by the employees.

PASSED   (3 YES   1 NO)
14. CORRESPONDENCE
   a) NEWS FROM THE CAPITOL – LEGISLATURE WORKS IN EARNEST TO COMPLETE 2011 BUSINESS BY ADJOURNMENT DATE
      For information only.
   b) APPRECIATION FROM THE McMULLINS FAMILY
      Information only.

15. REPORTS OF TRUSTEES
   a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR OCTOBER 10, 2011, 6 P.M.
      Brief report by Foundation Member LaCasella (1) Feasibility Study with DMA and (2) two Foundation members submitted their resignations
   b) REPORT BY ART ON MILLIONAIRE’S ROW COMMITTEE –NEXT MEETING SCHEDULED FOR OCTOBER 11, 2011, 6:30 P.M.
      Brief report by Committee Chair LaCasella. Saturday, June 9, 2012 is the date of the 3rd Annual Art on Millionaire’s Row event. Plans are underway to close a portion of Mariposa Street for the event.
   c) OTHER
      None.

16. ADJOURNMENT

   It was Moved (LaCasella), Second (McMullins) to adjourn the meeting at 6:12 p.m.