



AGENDA
Joint Meeting
Board of Library Trustees
Altadena Library District
and
Altadena Library Foundation
Community Room – Main Library
August 22, 2011
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Library Board of Trustees
David Datz, President
Thomas Hubbard, Secretary
Dale E. La Casella
David Tuck
Gwendolyn McMullins

Altadena Library Foundation Board
Sharon Sand, President
Ira Bershatsky, Treasurer
Dale LaCasella, Secretary
Patrick Reagan
Prakash Shrivastava
Kimberley Valentine
Aimee Daniels

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS
(INFORMATION)

6. FINANCIAL REPORTS

- a) Altadena Library District for month of July 2011
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES Regular Meeting July 25, 2011
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

9. **OLD BUSINESS**

- a) REVIEW OF RESPONSES TO RFP FOR CAPITAL CAMPAIGN FEASIBILITY STUDY AND AWARD OF CONTRACT TO MOST RESPONSIBLE BIDDER
(DISCUSSION/ACTION)
- b) BRANCH CELEBRATION SCHEDULED FOR OCTOBER 21, 2011 – POSTPONEMENT
(DISCUSSION/INFORMATION)
- c) ESTIMATED COST FOR NOVEMBER 8, 2011 CONSOLIDATED ELECTIONS PROVIDED BY THE FISCAL OPERATIONS MANAGER, LA REGISTRAR-RECORDER/COUNTY CLERK'S OFFICE **(DISCUSSION/ACTION)**

10. **NEW BUSINESS**

- a) REVIEW AND APPROVAL OF ALTADENA LIBRARY DISTRICT **ANNUAL REPORT TO THE PUBLIC, FY 2010/11 (DISCUSSION/ACTION)**
- b) 2011 SUMMER READING PROGRAMS – FINAL REPORT
(RECEIVE AND FILE)

11. CORRESPONDENCE

- a) COUNTY OF LOS ANGELES, SHERIFF'S – COMMUNITY EMERGENCY RESPONSE TEAM TRAINING **(INFORMATION)**
- b) PUBLIC LIBRARY FUND (PLF) FY2011/2012 ESTIMATES **(DISCUSSION/ACTION)**

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING - NEXT MEETING SCHEDULED FOR SEPTEMBER 12, 2011, 6 P.M. **(INFORMATION)**
- b) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE – NEXT MEETING SCHEDULED FOR SEPTEMBER 13, 2011, 6:30 P.M. **(INFORMATION)**
- c) OTHER

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.