



AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library

July 26, 2010
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Dale E. LaCasella, President
David Datz, Secretary
David Tuck
Thomas Hubbard

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS
(INFORMATION)

6. FINANCIAL REPORTS

- a) Altadena Library District for month of June 2010
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES - Regular meeting held June 28, 2010
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

- a) DISTRIBUTION OF THE DISTRICT'S ADOPTED OPERATING & CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2010/11 **(RECEIVE AND FILE)**
- b) DISTRIBUTION OF APPROVED MASTER CALENDAR FOR BOARD OF LIBRARY TRUSTEES FY 2010/11 **(RECEIVE AND FILE)**
- c) BOARD VACANCY – PRESIDENT LA CASELLA **(DISCUSSION/ACTION)**

10. NEW BUSINESS

- a) REVIEW AND APPOINTMENT OF LIASION TO THE FRIENDS BOARD **(DISCUSSION/ACTION)**
- b) PASSPORT SERVICES AUDIT SCORECARD CONDUCTED BY MR. CHANS CHIV, PROGRAM ANALYST WEST REGION-LA, ACCEPTANCE FACILITY OVERSIGHT PROGRAM, OFFICE OF INTEGRITY AND INTERNAL CONTROLS, BUREAU OF CONSULAR AFFAIRS U.S. DEPARTMENT OF STATE **(INFORMATION)**
- c) REPORT ON CASp LIMITED SITE SURVEY (PRO-BONO) FOR ADA & CBC 11B T-II COMPLIANCE BY MR. JAMES A VITALE, AIA, CSI, LEEP AP, CASp,RCI **(DISCUSSION/ACTION)**
- d) CSDA 2010 BOARD ELECTIONS – REPRESENTATIVE TO THE CSDA BOARD OF DIRECTORS IN REGION 5, SEAT B –BALLOT DUE AUGUST 6, 2010 **(DISCUSSION/ACTION)**
- e) CSDA PROPOSED BYLAW AMENDMENTS – BALLOT DUE JULY 30, 2010 **(DISCUSSION/ACTION)**

11. CORRESPONDENCE

- a) NEWS FROM THE CAPITOL – BUDGET STALLS – BILLS CONTINUE TO MOVE DATED JULY 2, 2010 (**INFORMATION**)

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION (**INFORMATION**)

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.