



**AGENDA**  
**Regular Meeting**  
Board of Library Trustees  
Altadena Library District  
Community Room – Main Library

**June 27, 2011**

5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER
2. ROLL CALL:

David Datz, President  
Thomas Hubbard, Secretary  
Dale E. LaCasella  
David Tuck  
Gwendolyn McMullins

3. **ADOPTION OF AGENDA**  
Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. **PUBLIC COMMUNICATION**  
*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

5. **PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS (INFORMATION)**

a) Gwen McKinley was hired as a Library Page to replace Nerida Zungia.

6. **FINANCIAL REPORTS**

a) Altadena Library District for month of May, 2011  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

**7. CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES - Regular meeting held May 23, 2011
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

**8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

**9. OLD BUSINESS**

- a) REVIEW AND ADOPTION OF ALTADENA LIBRARY DISTRICT PROPOSED OPERATING BUDGET, FY 2011/12 **(DISCUSSION/ACTION)**
  - (1) REVIEW AND APPROVAL OF GANN APPROPRIATION LIMIT - FISCAL YEAR 2011/12 **(DISCUSSION/ACTION)**
- b) REPORT FROM COMMITTEE ON RETIREMENT BENEFITS' SAVINGS MEETING HELD ON MONDAY, JUNE 20, 2011 – ROBERT HOUSLEY **(DISCUSSION/ACTION)**

**10. NEW BUSINESS**

- a) REVIEW AND ADOPTION OF RESOLUTION 20117 – TO ASK AUDITOR/CONTROLLER OF LOS ANGELES COUNTY TO PREPARE NEW TAX ROLL FOR ACCOUNT #57.12 ALTADENA LIBRARY DISTRICT TAX **(DISCUSSION/ACTION)**
- b) CONSIDERATION OF RE-CARPETING OF THE BRANCH LIBRARY AND AWARD OF CONTRACT TO INTERIOR COVERINGS COMPANY IN THE AMOUNT OF \$4,900 **(DISCUSSION/ACTION)**
- c) REVIEW AND APPROVAL OF ALTADENA LIBRARY DISTRICT STRATEGIC PLAN OBJECTIVES FOR FY2011/12 **(DISCUSSION/ACTION)**
- d) REVIEW AND APPROVAL OF MASTER CALENDAR FOR BOARD OF LIBRARY TRUSTEES FY 2011/12 **(DISCUSSION/ACTION)**
- e) REVIEW AND ADOPTION OF GOVERNMENTAL FUND BALANCE POLICY (GASB 54) EFFECTIVE JUNE 27, 2011 **(DISCUSSION/ACTION)**
- f) REVIEW AND APPROVAL OF REQUEST FOR PROPOSAL FOR ALTADENA LIBRARY DISTRICT CAPITAL CAMPAIGN FEASIBILITY STUDY AND AUTHORIZATION FOR STAFF TO ADVERTISE **(DISCUSSION/ACTION)**

11. CORRESPONDENCE

- a) STATE OF CALIFORNIA, CERTIFICATION OF POPULATION FIGURES FOR USE IN 2011-12 PUBLIC LIBRARY FUND (PLF) **(INFORMATION)**
- b) REVIEW AND ADOPTION OF RESOLUTION 20118 - A RESOLUTION OF THE GOVERNING BODY OF THE ALTADENA LIBRARY DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT **(DISCUSSION/ACTION)**
- c) NEWS FROM THE CAPITOL DATED JUNE 16, 2011 – GOVERNOR VETOES “PLAN B” BUDGET **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) REPORT OF ALTADENA LIBRARY FOUNDATION – CAPITAL CAMPAIGN FUNDRAISING **(INFORMATION)**
- b) REPORT ON THE ART ON MILLIONAIRE'S ROW EVENT HELD JUNE 11, 2011 **(INFORMATION)**
- c) OTHER

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.