



AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library

March 22, 2010

5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Dale E. LaCasella
David Datz
David Tuck
Thomas Hubbard
Shirlee Smith

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS
(INFORMATION)

a) Introduction of Jean Watson, appointed Literacy Clerk I – Roberta Lauderdale

6. FINANCIAL REPORTS

a) Altadena Library District for month of February 2010
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES - Regular meeting held February 22, 2010
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

- a) REVIEW AND ADOPTION OF ALTADENA LIBRARY DISTRICT'S MEETING ROOM POLICY AND APPLICATION REVISED MARCH 2010 **(DISCUSSION/ACTION)**
- b) REPORT UPDATE ON JOINT LIBRARY SENIOR CENTER PARKING LOT **(DISCUSSION/ACTION)**
- c) REVIEW AND ADOPTION OF ALTADENA LIBRARY DISTRICT'S ART DISPLAY POLICY REVISED MARCH 2010 **(DISCUSSION/ACTION)**

10. NEW BUSINESS

- a) DECLARATION OF LISTED ITEMS AS SURPLUS (EDUCATION CODE, ARTICLE 3, SEC. 19461) AND DISPOSITION IN ACCORDANCE WITH ALTADENA LIBRARY DISTRICT'S GIFT POLICY **(DISCUSSION/ACTION)**
- b) REVIEW AND APPROVE REQUEST FROM CHRISTMAS TREE LANE ASSOCIATION TO USE LIBRARY PARKING LOT ON SATURDAY, DECEMBER 11, 2010 FOR THEIR CHRISTMAS TREE LIGHTING CEREMONY AND WINTER FESTIVAL **(DISCUSSION/ACTION)**
- c) PRESENTATION OF PROCLAMATION TO CAPTAIN ROOSEVELT BLOW AT HIS RETIREMENT CELEBRATION ON MARCH 31, 2010, 11AM-1:30PM AT THE ALTADENA COMMUNITY CENTER **(DISCUSSION/ACTION)**
- d) CONSIDERATION OF ATTENDING LEGISLATIVE DAY IN THE DISTRICT, APRIL 16, 2010, **(DISCUSSION/ACTION)**

11. CORRESPONDENCE

- a) UNIQUE MANAGEMENT SERVICES, INC. –MATERIAL RECOVERY SERVICES PROVIDED TO ALTADENA LIBRARY DISTRICT **(INFORMATION)**
- b) CONGRESSMAN ADAM SCHIFF NEWSLETTER – SCHIFF HOSTS PANEL DISCUSSION ON THE FUTURE OF HAITI AT THE ALTADENA LIBRARY **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) REPORT OF ALTADENA LIBRARY FOUNDATION -CAPITAL CAMPAIGN FUNDRAISING COMMITTEE **(INFORMATION)**
- b) REPORT ON THE DISTRICT/FRIENDS ART ON MILLIONAIRES' ROW –AMAZING ALTADENA COMMITTEE **(INFORMATION)**
- c) REPORT ON CALTAC WORKSHOP HELD ON MARCH 13, 2010 AT THE CROWELL LIBRARY **(DISCUSSION/ACTION)**

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.