



MINUTES
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
February 22, 2010

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER by President LaCasella at 5:00 p.m.

2. ROLL CALL

Present: Dale E. LaCasella, President
David Datz, Secretary
David Tuck
Thomas Hubbard

Absent: Shirlee Smith excused

Guests: Jim Vitale
Steve Finney, CWA AIA Inc

Staff: Barbara J. Pearson
Susan Olmstead-Bowen
Cassandra Stearns
Erica Buss
Pauli Dutton

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

It was Moved (Datz), Seconded (Hubbard) to move Item 9a, Joint Parking Lot , after Item 4.

PASSED

It was Moved (Datz), Seconded (Hubbard) to Adopt the Agenda as amended.

PASSED

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

None.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

Information; no action.

6. FINANCIAL REPORTS

- a) Altadena Library District for month of January 2010

Receive for file.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

- a) APPROVAL OF MINUTES - Regular meeting held January 25, 2010
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

It was moved (Tuck), Seconded (Datz) to Approve the Consent Calendar as presented.

PASSED

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

- a) JOINT PARKING LOT WITH L.A. COUNTY SENIOR CENTER – CWA AIA, INC. PRESENTATION OF THE SCHEMATICS FOR THE PROJECT

Presentation by Mr. Steve Finney from CWA AIA, Inc.

- b) CONSIDERATION AND APPROVAL OF FINES AND FEES SCHEDULE (REVISED) EFFECTIVE MARCH 1, 2010

It was Moved (Datz), Seconded (Hubbard) to Approve the Revised Fines and Fees Schedule effective March 1, 2010.

PASSED

10. NEW BUSINESS

- a) STATEMENT OF FACTS – ROSTER OF PUBLIC AGENCIES FILING (GOV. CODE SEC 53051) TO SECRETARY OF STATE, STATE OF CALIFORNIA

Receive for file.

- b) LETTER OF SUPPORT FROM PASADENA UNIFIED SCHOOL DISTRICT BOARD FOR 2011 APPLICATION FOR FEDERAL APPROPRIATIONS IN THE AMOUNT OF \$200,000 FOR CHILDREN'S AND ADULT BOOK STACKS

Receive for file.

- c) 2009/2010 ANNUAL STATEMENTS OF ECONOMIC INTERESTS - FORM 700 – DUE TO DISTRICT DIRECTOR'S OFFICE BY MARCH 16, 2010

Director Pearson requested that the completed forms be returned by March 16, 2010.

- d) APPROVAL OF DIA CALIFORNIA PROGRAM GRANT APPLICATION IN THE AMOUNT OF \$400 –LITERACY PROGRAM CELEBRATING CHILDREN, BOOKS, LIBRARIES, CULTURE AND BILINGUAL LITERACY SUBMITTED ON FEBRUARY 5, 2010

It was Moved (Tuck), Seconded (Datz) to Approve submittal of the Dia California Program Grant Application in the amount of \$400.

PASSED

11. CORRESPONDENCE

- a) PUBLIC LIBRARY FUND ALLOCATIONS FOR FY2009/10

Information; no action.

12. REPORTS OF TRUSTEES

- a) REPORT ON THE ALTADENA LIBRARY FOUNDATION -CAPITAL CAMPAIGN FUNDRAISING COMMITTEE

Brief presentation by Trustee LaCasella. All profits from the Dave Curkendall book signing event held on February 21, 2010 will be donated to the Foundation. Two copies of the book were purchased for the Library.

- b) REPORT ON THE AMAZING ALTADENA COMMITTEE - DISTRICT/FRIENDS ARTS & CRAFTS FAIR

Brief presentation by Trustee LaCasella. The date of the event is June 5, 2010; participation will include Salon space which will be held in the community room and Festival space which will be a booth outside on the Library grounds.

- c) RECOGNITION OF CAPTAIN ROOSEVELT BLOW'S RETIREMENT FROM THE SHERIFF'S DEPARTMENT – TRUSTEE DATZ

Correction: Approval of Proclamation of Recognition of Captain Roosevelt Blow's Retirement from the Sheriff's Department.

It was Moved (Hubbard), Seconded (Datz) to Approve the Proclamation of Recognition of Captain Roosevelt Blow's Retirement from the Sheriff's Department.

PASSED

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

None.

Director Pearson announced

- (a) Congressman Schiff's Community Meeting, Community Room - Crisis in Haiti, Sunday, February 28, 2010, 5-7p.
- (b) The Library is a partner with the League of Women Voters Pasadena Area – Access to Impact forum on Saturday, March 6, 2010, 8:30a-noon at the Neighborhood Church of Pasadena.
- (c) Pasadena Community Foundation scheduled for a site visit on March 5, 2010 regarding the Library's grant application for the joint parking lot project.
- (d) Art on Millionaires' Row scheduled for June 5, 2010.
- (e) Rental of parking lot on February 11, 2010 for \$500.
- (f) CALTAC workshop scheduled for Saturday, March 13, 2010.
- (g) Zane Grey play to be held either April 24 or May 1, 2010; Friends of the Library will be confirming the date at their next meeting.

14. ADJOURNMENT

It was Moved (Hubbard), Seconded (Tuck) to adjourn the meeting at 6: pm.