



AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
February 22, 2010
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Dale E. LaCasella, President
David Datz, Secretary
David Tuck
Thomas Hubbard
Shirlee Smith

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS
(INFORMATION)

- a) Intern Emilia Gutierrez Guth from UCLA will be volunteering in Children's Services through March. Emilia is not part of the SCLC FILL Intern program.
- b) Natassia Mendez was hired as a Page, replacing Spenser Benda.
- c) Jean Watson was hired as a part-time Clerk I, Literacy Services.

6. FINANCIAL REPORTS

- a) Altadena Library District for month of January 2010
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES - Regular meeting held January 25, 2010
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

- a) JOINT PARKING LOT WITH L.A. COUNTY SENIOR CENTER – CWA AIA, INC. PRESENTATION OF THE SCHEMATICS FOR THE PROJECT (**DISCUSSION/ACTION**)
- b) CONSIDERATION AND APPROVAL OF FINES AND FEES SCHEDULE (REVISED) EFFECTIVE MARCH 1, 2010 (**DISCUSSION/ACTION**)

10. NEW BUSINESS

- a) STATEMENT OF FACTS – ROSTER OF PUBLIC AGENCIES FILING (GOV. CODE SEC 53051) TO SECRETARY OF STATE, STATE OF CALIFORNIA (**RECEIVE AND FILE**)
- b) LETTER OF SUPPORT FROM PASADENA UNIFIED SCHOOL DISTRICT BOARD FOR 2011 APPLICATION FOR FEDERAL APPROPRIATIONS IN THE AMOUNT OF \$200,000 FOR CHILDREN'S AND ADULT BOOK STACKS (**REFERENCE AND FILE**)
- c) 2009/2010 ANNUAL STATEMENTS OF ECONOMIC INTERESTS - FORM 700 – DUE TO DISTRICT DIRECTOR'S OFFICE BY MARCH 16, 2010 (**DISCUSSION/ACTION**)
- d) APPROVAL OF DIA CALIFORNIA PROGRAM GRANT APPLICATION IN THE AMOUNT OF \$400 –LITERACY PROGRAM CELEBRATING CHILDREN, BOOKS, LIBRARIES, CULTURE AND BILINGUAL LITERACY SUBMITTED ON FEBRUARY 5, 2010 (**RECEIVE AND FILE**)

11. CORRESPONDENCE

- a) PUBLIC LIBRARY FUND ALLOCATIONS FOR FY2009/10 (**INFORMATION**)

12. REPORTS OF TRUSTEES

- a) REPORT ON THE ALTADENA LIBRARY FOUNDATION -CAPITAL CAMPAIGN FUNDRAISING COMMITTEE (**DISCUSSION/POSSIBLE ACTION**)
- b) REPORT ON THE AMAZING ALTADENA COMMITTEE - DISTRICT/FRIENDS ARTS & CRAFTS FAIR (**DISCUSSION/POSSIBLE ACTION**)
- c) RECOGNITION OF CAPTAIN ROOSEVELT BLOW'S RETIREMENT FROM THE SHERIFF'S DEPARTMENT – TRUSTEE DATZ

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.