



ALTADENA LIBRARY DISTRICT

MINUTES
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
October 25, 2010

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER by President LaCasella at 5:00 p.m.

2. ROLL CALL:

Present: Dale E. LaCasella, President
David Datz, Secretary
David Tuck
Thomas Hubbard
Gwendolyn McMullins

Staff: Barbara J. Pearson Susan Olmstead-Bowen
Pauli Dutton Erica Buss
Cassandra Stearns Roberta Lauderdale

Guests: Linda Bates

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

It was Moved (Hubbard), Second (McMullins) to Adopt the Agenda as presented.

PASSED

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

None.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

None.

6. FINANCIAL REPORTS

a) Altadena Library District for month of September 2010

Received for file.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

APPROVAL OF MINUTES -Regular meeting held September 27, 2010

- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

It was Moved (Datz), Second (Tuck) to adopt the Consent Calendar as presented.

Correct spelling: Jim Vitale

PASSED

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

None.

10. NEW BUSINESS

- a) REVIEW AND APPROVAL OF PARTNERING WITH THE ALTADENA SHERIFF'S DEPARTMENT FOR THEIR HOLIDAY FOOD AND TOY DRIVE FOR NEEDY FAMILIES IN ALTADENA BY ESTABLISHING A LIBRARY FOOD/TOYS FOR FINES PROGRAM FROM NOVEMBER 22 TO DECEMBER 3, 2010

It was Moved (Tuck), Second (Datz) to Approve Partnering with the Altadena Sheriff's Department for their Holiday Food and Toy Drive for Needy Families in Altadena by establishing a Library Food/Toys for Fines Program from November 22 to December 3, 2010.

PASSED

- b) JULY TO SEPTEMBER QUARTERLY REVIEW OF FY 2010/11 OPERATING BUDGET

It was Moved (Hubbard), Second (McMullins) to Approve the July to September Quarterly Review of the FY 2010/11 Operating Budget.

PASSED

- c) REVIEW AND APPROVAL OF DISTRICT PARTICIPATION IN SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM THROUGH WORK TRAINING PROGRAMS, INC. AND AUTHORIZATION FOR THE DISTRICT DIRECTOR TO ENTER INTO THE SSAI SCSEP (SENIOR SERVICE AMERICA SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM) HOST AGENCY AGREEMENT, JULY 1, 2010 TO JUNE 30, 2011

It was Moved (McMullins), Second (Hubbard) to Approve the District's Participation in Senior Community Service Employment Program through Work Training Programs, Inc. and Authorization for the District Director to enter into the SSAI SCSEP (Senior Service America Senior Community Service Employment Program) Host Agency Agreement, July 1, 2010 to June 30, 2011.

PASSED

- d) CONSIDERATION AND REVIEW OF INITIATING A TRUSTEE PUBLIC SPEAKING PROGRAM – TRUSTEE DATZ

Trustee Datz proposed initiating a program to keep the community informed on all the library programs, plans, etc.

It was Moved (Hubbard), Second (Datz) to initiate a program where Board members attend various community meetings to keep the public informed on the Library business/functions.

PASSED

- e) APPROVAL OF CALIFORNIA FAMILY PLACE IMPLEMENTATION GRANT, FY 2010/11

It was Moved (Tuck), Second (Hubbard) to Approve submittal of the California Family Place Implementation Grant, FY 2010/11.

PASSED

11. CORRESPONDENCE

- a) ALTADENA HERITAGE COMMENTS ON PROPOSED RENOVATION & EXPANSION PROJECT

This letter was received at the October 2, 2010 community meeting.

It was Moved (Datz), Second () to place the Altadena Heritage letter on the Library's website.

Motion withdrawn.

It was the consensus of the Board to forward this letter to the Altadena Library Foundation.

- b) SDRMA – NO REPORTED PROPERTY/LIABILITY CLAIMS IN 2009-10

Receive for file.

- c) NEW CLA LEGISLATIVE UPDATE – BUDGET IS PASSED – 100 DAYS LATE

No action.

- d) ONLINE BOOK CLUB COMMENTS FROM PATRONS

No action.

12. REPORTS OF TRUSTEES

- a) REPORT ON THE ALTADENA LIBRARY FOUNDATION – CAPITAL CAMPAIGN FUNDRAISING COMMITTEE

Brief report by Foundation Member LaCasella. A March 6, 2011 fundraiser is being explored.

- b) REPORT ON THE AMAZING ALTADENA COMMITTEE

Brief report by Committee Chair LaCasella. Event is scheduled for Saturday, June 11, 2011.

- c) OTHER

The October 2, 2010 Community meeting prompted donations to the Altadena Library Foundation totally approximately \$1,100.

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

None.

14. ADJOURNMENT

It was Moved (McMullins), Second (Hubbard) to adjourn the meeting at 5:47 p.m.

PASSED