



**ALTADENA LIBRARY DISTRICT**

**MINUTES**  
**Regular Meeting**  
Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**October 24, 2011**  
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER by President Datz at 5:03 p.m.

2. ROLL CALL:

Present: David Datz, President  
Thomas Hubbard, Secretary  
David Tuck

Absent: Dale E. LaCasella - excused  
Gwendolyn McMullins - excused

Staff: Cassandra Stearns      Laureen McCoy      Lucy Molina  
Sean Finley                  Pauli Dutton              Roberta Lauderdale

Guests: Linda Bates

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**It was Moved (Hubbard), Second (Tuck) to Adopt the Agenda as presented.**

**PASSED**

4. PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

**None.**

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

**Information only.**

6. FINANCIAL REPORTS

a) Altadena Library District for month of September 2011

**Received for file.**

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**It was Moved (Hubbard), Second (Tuck) to Adopt the Consent Calendar as presented.**

**PASSED**

- a) APPROVAL OF MINUTES -Regular meeting held September 26, 2011
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

**None.**

10. NEW BUSINESS

- a) REVIEW AND APPROVAL OF PARTNERING WITH THE ALTADENA SHERIFF'S DEPARTMENT FOR THEIR HOLIDAY FOOD AND TOY DRIVE FOR NEEDY FAMILIES IN ALTADENA BY ESTABLISHING A LIBRARY FOOD/TOYS FOR FINES PROGRAM FROM NOVEMBER 21 TO DECEMBER 3, 2011

**It was Moved (Hubbard), Second (Tuck) to Partner with the Altadena Sheriff's Department for their Holiday Food and Toy Drive for Needy Families in Altadena by Establishing a Library Food/Toys for Fines Program from November 21 to December 3, 2011.**

**PASSED**

- b) ATTENDANCE AT CLA CONFERENCE, NOVEMBER 11-13, 2011, IN PASADENA, CA

**Information only.**

11. CORRESPONDENCE

- a) ARTICLE ENTITLED ALTADENA LIBRARY OFFERS MORE THAN BOOKS WRITTEN BY TIM RUTT, APPEARED IN THE LA CANADA VALLEY SUN

**Information only.**

- b) NEWS FROM THE CAPITOL DATED 10/10/11 – GOVERNOR SIGNS LIBRARY "OUTSOURCING" BILL

**Information only.**

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR NOVEMBER 14, 2011, 6 P.M.

**No report.**

- b) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE –NEXT MEETING SCHEDULED FOR NOVEMBER 8, 2011, 6:30 P.M.

**No report.**

- c) OTHER

- (1) **Trustee Hubbard commented that the Library should be recognized as a source of information for the community.**

**Discussion ensued; place on November agenda.**

- (2) **Trustee Tuck stated that the Chamber of Commerce is conducting a ribbon cutting ceremony on Thursday, October 27, 5:30-7:30p, 2052 N. Lake, Unit E.**

- (3) **Trustee Tuck attended the memorial service of Alice Sedais (former Friend of the Library).**

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

- a) **Altadena Library to facilitate distribution of community information.**

14. ADJOURNMENT

**It was Moved (Hubbard), Second (Tuck) to adjourn the meeting at 6:30p.**