



**MINUTES**  
**Regular Meeting**  
Board of Library Trustees  
Altadena Library District  
Community Room – Main Library

**January 25, 2010**

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER at 5:00 p.m.

2. ROLL CALL

Present: Dale E. LaCasella, President  
David Datz  
David Tuck  
Thomas Hubbard  
Shirlee Smith

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**It was Moved (Hubbard), Seconded (Datz) to Adopt the Agenda as presented.**

**PASSED**

4. ELECTION OF OFFICERS BY BALLOT

**Results of Election of Officers: President – Dale E. LaCasella  
Secretary – David Datz**

5. PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

a) MR. ROBERT APODACA – CANDIDATE FOR SPECIAL DISTRICT LAFCO REPRESENTATIVE ALTERNATE SEAT (SEE ITEM 12a)

**To be discussed under Item 12a.**

6. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

**None.**

7. FINANCIAL REPORTS

a) Altadena Library District for month of November and December 2009

**Receive for file.**

## 8. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

- a) APPROVAL OF MINUTES - Regular meeting held November 23, 2009

**Trustee Smith stated that since she was not officially a member of the Board at the last meeting she requests her name be removed from the minutes.**

- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR NOVEMBER AND DECEMBER 2009
- c) DEPARTMENTAL MONTHLY REPORTS - ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR NOVEMBER AND DECEMBER 2009

**It was Moved (Hubbard), Seconded (Tuck) to Approve the Consent Calendar with Trustee Smith's request to delete her name from the November 23, 2009 meeting minutes.**

**PASSED**

## 9. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

## 10. OLD BUSINESS

- a) OATH OF OFFICE ADMINISTERED TO TRUSTEE SMITH ON DECEMBER 7, 2009

**Information only; no action.**

- b) CALIFORNIA COMMUNITIES PROPOSITION 1A SECURITIZATION PROGRAM UPDATE

**Information only; no action.**

## 11. NEW BUSINESS

- a) REVIEW AND APPROVAL OF SUBMITTAL OF PASADENA COMMUNITY FOUNDATION GRANT APPLICATION IN THE AMOUNT OF \$50,000 FOR A JOINT PARKING LOT WITH L.A. COUNTY SENIOR CENTER; AND ADOPTION OF RESOLUTION 20101 "APPROVAL OF APPLICATION TO PASADENA COMMUNITY FOUNDATION FOR A GRANT OF \$50,000 TO BE USED FOR CONSTRUCTION OF A JOINT PARKING LOT WITH THE L.A. COUNTY SENIOR CENTER"

**It was Moved (Smith), Seconded (Tuck) to Approve Submittal of the Pasadena Community Foundation Grant Application in the Amount of \$50,000 for a Joint Parking Lot with L.A. County Senior Center, and Adoption of Resolution 20101 "Approval of Application to Pasadena Community Foundation for a Grant of \$50,000 to be used for Construction of a Joint Parking Lot with the L.A. County Senior Center"**

**PASSED**

- b) REVIEW AND APPROVAL OF SUBMITTAL OF FISCAL YEAR 2010/11 APPROPRIATION REQUEST, ENTITLED "ALTADENA LIBRARY DISTRICT BOOKS STACKS REPLACEMENT PROJECT", TO CONGRESSMAN ADAM SCHIFF IN THE AMOUNT OF \$192,700 FOR NEW CHILDREN'S AND ADULT BOOK STACKS FOR MAIN LIBRARY

**It was Moved (Hubbard), Seconded (Datz) to Approve Submittal of Fiscal Year 2010/11 Appropriation Request, entitled "Altadena Library District Books Stacks Replacement Project", to Congressman Adam Schiff in the Amount of \$192,700 for New Children's and Adult Book Stacks for the Main Library.**

**PASSED**

- c) MID-YEAR BUDGET REVIEW AND APPROVAL OF CURRENT FY 2009/10 BUDGET

**It was Moved (Tuck), Seconded (Hubbard) to Approve the Current Mid-Year FY 2009/10 Budget.**

**PASSED**

- d) CONSIDERATION OF ATTENDANCE AT MARCH 13, 2010 CALTAC WORKSHOP IN LIBRARY LEADERSHIP AT THE CROWELL PUBLIC LIBRARY, SAN MARINO, CA, AT A COST OF \$18 EACH

**All Trustees indicated interest in attending the March 13, 2010 CALTAC Workshop in Library Leadership at the Crowell Public Library.**

- e) ALTADENA LIBRARY DISTRICT PARTNERSHIP WITH THE LEAGUE OF WOMEN VOTERS/PASADENA AREA FOR THE MARCH 6, 2010 *FREE COMMUNITY FORUM, "ACCESS TO IMPACT: USING OPEN GOVERNMENT TO CREATE CHANGE"*

**Information, no action at this time.**

12. CORRESPONDENCE

- a) LAFCO BALLOT FOR SPECIAL DISTRICT LAFCO REPRESENTATIVE AND SPECIAL DISTRICT LAFCO ALTERNATE, DUE APRIL 16, 2010

**Ms. Sally Flowers provided a brief presentation on Mr. Apodaca's behalf who is running for LAFCO alternate position.**

**It was Moved (Datz), Seconded (Smith) to vote for Mr. Gladbach for the Representative position. It was Moved (Datz), Seconded (Tuck) to vote for Mr. Apodaca for the Alternate position.**

**PASSED**

- b) LETTER FROM DAN MASNADA, CLEAR LAKE WATER AGENCY SUPPORTING JERRY GLADBACH'S CANDIDACY FOR THE LAFCO COMMISSIONER POSITION

**Information.**

- c) CLA - GOVERNOR RELEASES 2010 BUDGET: NO CUTS TO LIBRARY PROGRAMS, DATED JANUARY 8, 2010

**Information only.**

- d) ALA – NEW COLORADO FACILITY BECOMES FIRST CARBON-POSITIVE LIBRARY

**Information only.**

13. REPORTS OF TRUSTEES

- a) REPORT ON THE ALTADENA LIBRARY FOUNDATION -CAPITAL CAMPAIGN FUNDRAISING COMMITTEE

**Distribution of a Foundation fact sheet and brochure.**

- b) REPORT ON THE AMAZING ALTADENA COMMITTEE - DISTRICT/FRIENDS ARTS & CRAFTS FAIR

**Event will take place on Saturday, June 5, 2010; salon show in the community room; artist booths outside on the Library grounds; and food booths. Applications to be sent out to interested parties.**

- c) MR. JAMES H. WILSON, FRIENDS VOLUNTEER – MEMORIAL

**Brief discussion.**

14. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

- a) **RECOGNITION OF CAPTAIN ROOSEVELT BLOW'S RETIREMENT FROM THE SHERIFF'S DEPARTMENT – TRUSTEE DATZ**

15. ADJOURNMENT

**It was Moved (Smith), Seconded (Datz) to adjourn the meeting at 6:00 p.m.**