



AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library

January 24, 2011
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Dale E. LaCasella, President
David Datz
David Tuck
Thomas Hubbard
Gwendolyn McMullins

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. ELECTION OF OFFICERS BY BALLOT **(DISCUSSION/ACTION)**

5. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

6. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

a) RESIGNATION OF FINANCE/HR DIRECTOR AND RECRUITMENT OF REPLACEMENT **(DISCUSSION/ACTION)**

b) APPOINTMENT OF ROBERT HOUSLEY, INTERIM FINANCE DIRECTOR, EFFECTIVE JANUARY 10, 2011 **(DISCUSSION/ACTION)**

7. FINANCIAL REPORTS

a) Altadena Library District for month of November and December 2010 **(DISCUSSION/POSSIBLE ACTION)**

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

8. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES - Regular meeting held November 22, 2010
 - b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR NOVEMBER AND DECEMBER 2010
 - c) DEPARTMENTAL MONTHLY REPORTS - ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR NOVEMBER AND DECEMBER 2010
9. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
Items removed from the Consent Calendar will be discussed individually at this time.
10. OLD BUSINESS
- a) ACCEPTANCE OF CALIFORNIA'S FAMILY PLACE LIBRARY PROGRAM - IMPLEMENTATION LSTA GRANT IN THE AMOUNT OF \$15,000 AND AUTHORIZATION TO SUBMIT CLAIM FOR PAYMENT **(DISCUSSION/ACTION)**
 - b) REVISED COST ESTIMATES FOR RENOVATION AND EXPANSION OF MAIN LIBRARY **(INFORMATION ONLY)**
11. NEW BUSINESS
- a) ADOPT RESOLUTION 20113 - ADA COMPLIANCE PROJECT AT THE ALTADENA LIBRARY DISTRICT BRANCH LIBRARY, \$22,700 GRANT APPLICATION TO THE PASADENA COMMUNITY FOUNDATION AND AUTHORIZE STAFF TO SUBMIT THE GRANT **(DISCUSSION/ACTION)**
 - b) MID-YEAR BUDGET REVIEW AND APPROVAL OF REVISED FY 2010/11 BUDGET **(DISCUSSION/ACTION)**
 - (1) ADOPT RESOLUTION 20111 – RESOLUTION FOR EMPLOYER PICK-UP AND ADOPT RESOLUTION 20112 – RESOLUTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS **(DISCUSSION/ACTION)**
 - c) REQUEST FOR REFUND FOR THE BENEFIT ASSESSMENT PER PARCEL TAX ON PARCEL NUMBERS 5844-018-023 & 5844-018-021 FOR PANKOW DESCENDANTS TRUST **(DISCUSSION/ACTION)**

- d) REPORT ON MAIN LIBRARY BREAK-INS, DECEMBER 3 AND DECEMBER 13, 2010
(DISCUSSION/ACTION)
 - e) ALTADENA CHAMBER OF COMMERCE CITIZEN OF THE YEAR AWARD BANQUET TO BE HELD ON FRIDAY, JANUARY 28, 2011, 5 P.M. AT THE ALTADENA COUNTRY CLUB **(DISCUSSION/ACTION)**
 - f) ADOPT RESOLUTION 20114 - ESTABLISHING AUTHORIZED SIGNATURES
(DISCUSSION/ACTION)
 - g) DAY IN THE DISTRICT – FRIDAY, JANUARY 28 OR FRIDAY, FEBRUARY 4, 2011
(DISCUSSION/ACTION)
12. CORRESPONDENCE
- a) NEWS FROM THE CAPITOL, JANUARY 10, 2011 – GOVERNOR RELEASES 2011-12 BUDGET – LIBRARY FUNDING DECIMATED **(DISCUSSION/ACTION)**
 - b) CLA PRESIDENT’S RESPONSE, JANUARY 12, 2011 TO GOVERNOR BROWN’S PROPOSED ELIMINATION OF \$30.4 MILLION IN STATE FUNDING FOR CALIFORNIA PUBLIC LIBRARIES **(DISCUSSION/ACTION)**
 - c) LEGISLATIVE UPDATE – RESPONSE FROM GOVERNOR’S ADMINISTRATION ON LIBRARY CUTS; REPORT ON STATE FUNDS FOR LIBRARIES RECEIVED BY STATE SENATE DISTRICT; REPORT ON STATE FUNDS FOR LIBRARIES RECEIVED BY STATE ASSEMBLY DISTRICT **(DISCUSSION/ACTION)**
13. REPORTS OF TRUSTEES
- a) REPORT ON THE ALTADENA LIBRARY FOUNDATION -CAPITAL CAMPAIGN FUNDRAISING COMMITTEE **(INFORMATION)**
 - b) REPORT ON THE AMAZING ALTADENA COMMITTEE - DISTRICT/FRIENDS ARTS & CRAFTS FAIR **(INFORMATION)**
14. AGENDA ITEMS FOR FUTURE AGENDAS
This is an opportunity for Board members to request that items be placed on future agendas.
- a) March 2011 - BOOK DEPOSITS FOR LOCAL ORGANIZATIONS – ALF BOARD MEMBER PRAKASH SHRIVASTAVA tabled from November 2010 meeting
(DISCUSSION/ACTION)
15. ADJOURNMENT
- Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.