



AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
September 22, 2008
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 10¢ per page. Request forms are available at the Board meeting and at the District administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Dale E. LaCasella, President
David Datz, Secretary
David Tuck
Thomas Hubbard
Katharine Harrington

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS
(INFORMATION)

- a) Circulation Page Enrique Bautista resigned effective August 28, 2008 to attend Azusa Pacific University.
- b) FILL Intern John Lee completed his term in Adult/YA Services on August 21, 2008.
- c) Interviews with the top thirteen applicants were conducted on August 18, 2008 for the position of HR/Accounts Payable Assistant. Second interviews with the top three applicants were held in early September.

6. FINANCIAL REPORTS

- a) Altadena Library District for month of August 2008
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES -Regular meeting held August 25, 2008
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

- a) REVIEW OF SECOND DRAFT ALTADENA LIBRARY DISTRICT'S STRATEGIC PLAN, FY 2008-2012 **(DISCUSSION/POSSIBLE ACTION)**
- b) REPORT ON THE THIRD STRATEGIC PLANNING ADVISORY COMMITTEE MEETING HELD SEPTEMBER 6, 2008 **(DISCUSSION/ACTION)**
- c) PRESENTATION OF PRELIMINARY SCHEMATIC DESIGNS OF MAIN LIBRARY BY CWA, INC. – JIM NARDINI **(DISCUSSION/ACTION)**

10. NEW BUSINESS

- a) MASTER FACILITY PLAN – FIRST DESIGN CAMP SCHEDULED FOR SATURDAY, OCTOBER 4, 2008, 10A-4P, COMMUNITY ROOM **(INFORMATION)**

11. CORRESPONDENCE

- a) LEGISLATIVE UPDATE – BUDGET UPDATE AND NEW THREATS TO LIBRARY FUNDING ACTION REQUESTED FROM MIKE DILLON, AND CHRISTINA DILLON, CLA LOBBYISTS **(INFORMATION)**
- b) LEGISLATIVE UPDATE – ACTION NEEDED ON STATE BUDGET PROPOSAL **(INFORMATION)**
- c) NEWS FROM THE CAPITAL – SENATE AND ASSEMBLY PASS STATE BUDGET **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) INVITATION TO CALIFORNIA FUNDRAISING SUMMITS (LOS ANGELES AND SAN FRANCISCO) **(DISCUSSION/ACTION)**
- b) REPORT ON FUNDRAISING WORKSHOPS – TRUSTEE LaCASELLA **(INFORMATION)**

13. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.