



# ALTADENA LIBRARY DISTRICT

## AGENDA

### Regular Meeting

Board of Library Trustees  
Altadena Library District  
Community Room – Main Library

**November 24, 2008**

5:00 – 6:30 p.m.

And

Joint Meeting with the  
Friends of the Library

7:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 10¢ per page. Request forms are available at the Board meeting and at the District administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Dale E. LaCasella, President  
David Datz, Secretary  
David Tuck  
Thomas Hubbard

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS  
**(INFORMATION)**

- a) Appointment of Carlene Chiu as part-time Clerk II in Adult/YA Services effective October 21, 2008.
- b) Appointment of He'lana Willams as part-time Page in Circulation Services effective October 27, 2008.

6. FINANCIAL REPORTS

- a) Altadena Library District for month of October 2008  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES -Regular meeting held October 27, 2008
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS - None

10. NEW BUSINESS

- a) REVIEW AND APPROVAL OF ALTADENA LIBRARY DISTRICT ANNUAL AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2008, CONDUCTED BY INDEPENDENT CERTIFIED AUDITOR CHARLES FEDAK, LLC **(DISCUSSION/ACTION)**
- b) ADOPT RESOLUTION 2807 – FOR EMPLOYER PICK-UP OF CALPERS MEMBER PAID CONTRIBUTIONS **(ACTION)**
- c) ADOPT RESOLUTION 2808 - JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING ON BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY FLOOD CONTROL, LOS ANGELES COUNTY CONSOLIDATED FIRE PROTECTION DISTRICT, LOS ANGELES COUNTY ROAD DISTRICT #5, THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 17 OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF ALTADENA LIBRARY DISTRICT, FOOTHILL MUNICIPAL WATER DISTRICT (MWD) FOOTHILL MWD-IMPROVEMENT DISTRICT #4, APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION 19 TO COUNTY SANITATION DISTRICT NO. 17 **(ACTION)**

11. INTERVIEW OF CANDIDATES AND SELECTION OF CANDIDATE TO FILL BOARD VACANCY  
5:20 – 6: 15 P.M. **(ACTION)**
12. CORRESPONDENCE
  - a) CERTIFICATE OF COMPLETION – OPEN, ETHICAL LEADERSHIP, AB1234  
COMPLIANCE TRAINING FOR SPECIAL DISTRICTS **(DISTRIBUTION)**
13. REPORTS OF TRUSTEES
14. AGENDA ITEMS FOR FUTURE AGENDAS  
This is an opportunity for Board members to request that items be placed on future agendas.
15. RECESS AT 6:30 P.M.
16. RECONVENE at 7:00 P.M.
  - a) JOINT MEETING WITH FRIENDS OF THE LIBRARY BOARD AND CWA, INC.  
**(DISCUSSION/ACTION)**
17. ADJOURNMENT

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.