



AGENDA

Regular Meeting

Board of Library Trustees
Altadena Library District
Community Room – Main Library
June 23, 2008
5:00 p.m. – 6:00 p.m.

LET'S TALK ABOUT LIBRARIES – COMMUNITY MEETING

7:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 10¢ per page. Request forms are available at the Board meeting and at the District administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Dale E. LaCasella, President
David Datz, Secretary
David Tuck
Thomas Hubbard
Katharine Harrington

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS
(INFORMATION)

None.

6. FINANCIAL REPORTS

- a) Altadena Library District for month of May 2008
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES -Regular meeting held May 19, 2008
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

- a) DISTRIBUTION OF MAY 19, 2008 APPROVED PERSONNEL POLICIES AND RULES MANUAL ON CD **(RECEIVE AND FILE)**
- b) REPORT ON STRATEGIC PLANNING ADVISORY COMMITTEE MEETING, JUNE 14, 2008 **(RECEIVE AND FILE)**
- c) APPROVAL OF RESOLUTION 2804 – A RESOLUTION OF THE BOARD OF DIRECTORS OF ALTADENA LIBRARY DISTRICT APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A SIXTH AMENDED JOINT POWERS AGREEMENT AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY PROPERTY/LIABILITY PROGRAM AND WORKERS' COMPENSATION PROGRAMS **(DISCUSSION/ACTION)**

10. NEW BUSINESS

- a) RESOLUTION 2803 – TO ASK AUDITOR/CONTROLLER OF LOS ANGELES COUNTY TO PREPARE NEW TAX ROLL FOR ACCOUNT #57.12 ALTADENA LIBRARY DISTRICT TAX **(ACTION)**
- b) APPROVAL OF GANN APPROPRIATION LIMIT **(ACTION)**
- c) REVIEW AND APPROVAL OF BOARD CALENDAR FOR FY 2007/08 **(ACTION)**

11. CORRESPONDENCE

- a) FLINTRIDGE OPERATING FOUNDATION'S SPECIAL BOARD DEVELOPMENT WORKSHOP ON SATURDAY, JULY 12, 2008 AT A COST OF \$125 PER ATTENDEE– CULTIVATING DIVERSITY IN FUNDRAISING AND ETHICAL FUNDRAISING: A GUIDE FOR NONPROFIT BOARD AND FUNDRAISERS (**DISCUSSION/ACTION**)
- b) CLA NEWS FROM THE CAPITAL – LIBRARY BOND MEASURE PASSES SENATE FLOOR (**INFORMATION**)

12. REPORTS OF TRUSTEES

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. **RECESS AT 6:00 P.M.**

15. **RECONVENE at 7:00 P.M. – LET'S TALK ABOUT LIBRARIES – COMMUNITY MEETING**

- I. WELCOME – DALE E. LaCASELLA, PRESIDENT, LIBRARY BOARD OF TRUSTEES
- II. UPDATE ON STRATEGIC PLANNING ADVISORY COMMITTEE MEETINGS HELD 5/17/08 AND 6/14/08 –JAN SANDERS, STRATEGIC PLANNING CONSULTANT
- III. COMMUNITY NEEDS ASSESSMENT SURVEY RESULTS – LINDA DEMMERS, CWA PLANNING CONSULTANT
- IV. ALTADENA HERITAGE SOCIETY – PRESENTATION ON CURRENT LIBRARY DESIGN ELEMENTS WORTHY OF RESTORATION OR PRESERVATION
- V. FACILITY MASTER PLAN UPDATE – JIM NARDINI
- VI. PUBLIC COMMUNICATION

16. COMMUNITY MEETING

17. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.