



**AGENDA**  
**Regular Meeting**  
Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**August 25, 2008**  
5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 10¢ per page. Request forms are available at the Board meeting and at the District administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Dale E. LaCasella, President  
David Datz, Secretary  
David Tuck  
Thomas Hubbard  
Katharine Harrington

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS  
**(INFORMATION)**

- a) FILL Intern Carey Vance completed her assignment in the Children's Department on Aug 2nd.

6. FINANCIAL REPORTS

- a) Altadena Library District for month of July 2008  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

## 7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES -Regular meeting held July 28, 2008
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

## 8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

## 9. OLD BUSINESS

- a) PROGRESS REPORT ON BUILDING PROGRAM AND PRESENTATION OF FIRST DRAFT OF ALD BUILDING PROGRAM BY LINDA DEMMERS, CWA CONSULTANT **(DISCUSSION/ACTION)**
- b) REPORT ON TAGLINE CONTEST **(DISCUSSION/ACTION)**
- c) PRESENTATION AND REVIEW OF DRAFT ALTADENA LIBRARY DISTRICT'S STRATEGIC PLAN, FY 2008-2012 – TO BE DISTRIBUTED AT MEETING **(DISCUSSION/POSSIBLE ACTION)**

## 10. NEW BUSINESS

- a) REVIEW AND APPROVAL OF CALIFORNIA LIBRARY LITERACY SERVICES (CLLS) AMERICORPS INITIATIVE GRANT APPLICATION FOR 2009 IN THE AMOUNT OF \$2,000, SUBMITTED AUGUST 9, 2008 **(INFORMATION)**
- b) REVIEW AND APPROVAL OF THE ALTADENA LIBRARY DISTRICT'S EMERGENCY PREPAREDNESS ROLE **(DISCUSSION/ACTION)**
- c) REVIEW AND APPROVAL OF AMENDMENT TO PERSONNEL POLICIES AND RULES, SECTION XII, STANDARDS OF CONDUCT, 12.5 TELECOMMUNICATIONS – AMENDMENT: 12.5.1 USE OF ALD CELLULAR PHONES **(DISCUSSION/ACTION)**
- d) REVIEW AND APPROVAL OF ALTADENA LIBRARY DISTRICT ANNUAL REPORT TO THE PUBLIC, FY 2007/08 **(DISCUSSION/ACTION)**
- e) REVIEW AND APPROVAL OF PROPOSED INCREASE IN BRANCH LIBRARY HOURS BEGINNING MONDAY, SEPTEMBER 15, 2008 **(DISCUSSION/ACTION)**
- f) 2008 CHILDREN AND TEEN SUMMER READING CLUBS – FINAL REPORT **(RECEIVE AND FILE)**

- g) CONSIDERATION OF ATTENDANCE AT THE CLA NOVEMBER 14-17, 2008 IN SAN JOSE, CA. AT A COST OF \$199 FOR REGISTRATION PLUS HOUSING/TRAVEL EXPENSES BY DIRECTOR PEARSON **(DISCUSSION/ACTION)**
- h) REVIEW AND APPROVAL OF RESOLUTION 2806 - HISTORY INFORMATION FOR EMPLOYMENT, LICENSING OR CERTIFICATION PURPOSES **(DISCUSSION/ACTION)**
- 11. CORRESPONDENCE
  - a) LEGISLATIVE UPDATE – LIBRARY BOND MEASURE DEAD: DUE TO DIRE BUDGET SITUATION, LIBRARY BOND MEASURE IS DEAD FOR THE YEAR **(INFORMATION)**
- 12. REPORTS OF TRUSTEES
- 13. ADJOURNMENT

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.